

COVID 19 Requirements

Note: This Declaration is required daily prior to entrance

Axiom Compliance Learning responsibilities

Axiom Compliance Learning has implemented procedures in accordance with directions from-

- Safe work Australia <https://www.safeworkaustralia.gov.au/covid-19-information-workplaces>
- Australian Federal Government <https://www.australia.gov.au/>
- NSW State Government <https://www.nsw.gov.au/covid-19>

- ✓ Daily disinfection will be done to ensure seating, tools and simulators and other material likely to be contacted, is virus free to the best of our ability.
- ✓ Trainers and office staff will be responsible for their particular areas.
- ✓ Common areas will be the responsibility of designated personnel and cleaning contractors.
- ✓ Staff and students will have their temperature checked prior to admission. Results recorded and kept.
- ✓ Persons exhibiting an abnormal temperature or obvious symptoms of COVID 19 will be refused entry.
 - * For students refused admission to the building at this time, will be transferred into another course.
- ✓ Seating is arranged to provide a 1.5 metre separation between students and staff.
 - * Student numbers have been reduced to comply with this requirement.
- ✓ Kitchen facilities are not available.
- ✓ Hand washing facilities with appropriate directions are provided in the unisex toilet.
- ✓ Hand sanitiser stations are provided at points of common contact such as

* Entry doors

* Photocopiers and other common office equipment

* Appliance simulators

* Tool boxes and tools

* Training room

My responsibilities		✓
1.1	This is my signed declaration that: I have not returned from overseas within the last 14 days I have not knowingly been in contact with an identified COVID 19 infected person within the last 14 days	
1.2	I am currently well and not exhibiting any flu-like symptoms such as: <u>Temperature- Reading checked</u> –less than 37c Actual_C_____ Headaches Sore throat Coughing, sneezing, runny nose	
1.3	I will not present and will inform Axiom Compliance Learning should I become unwell or exhibit any of the symptoms in 1.2 section.	
1.4	I will adhere to the COVID 19 instructions/signage provided by Axiom Compliance Learning such as: Social distancing 1.5metres apart Hand washing Hand sanitising	

Inductee Name (Print)

Witness Name (Print)

Inductee signature

Date

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Witness signature

Date

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